



How to use the BD Learning Academy

User Guide for Learners

BD Learning Academy

Welcome to the BD Learning Academy!

As of December 2024, the portal includes learning related to the use of products in our Medication Management System, Medication Delivery Solutions and Specimen Management portfolios as well as the Arctic Sun™ Stat Temperature Management System. We will continue to expand as additional learning materials are available

Registration and log-in

1

Visit <https://academy.bd.com/>

Register/Sign-in is in the top right corner.

If you have an existing account for My BD Learning, the BD Customer Care Portal, MedBank, or any other BD account, you can log in using your existing account information for single sign-on and go to step 4.

If you are new to a BD portal, click Sign up now

2

Enter your email address and click the link to validate your email. The validation email will come from Microsoft.com and be active for 20 minutes after it is sent.

The screenshot displays the login interface for the BD Learning Academy. At the top, there is a navigation bar with the BD logo and a language selector set to 'English (United States)'. Below this is a blue banner that reads 'Welcome to BD Learning Academy'. The main content area features a 'Sign In' section with a user icon, the text 'Sign In', and two input fields labeled 'EMAIL ADDRESS' and 'PASSWORD'. A blue 'SIGN IN' button is positioned below the password field. Underneath the button is a link that says 'FORGOT YOUR PASSWORD?'. At the bottom of the sign-in area, there is a link that reads 'Not Registered yet? Sign up now'. A line from the text 'click Sign up now' in the instructions points to this link. At the very bottom of the page, there is a footer with the BD logo, copyright information for 2024, and links for 'Privacy', 'Terms & Conditions', 'Cookie Policy', and 'Website Accessibility'.

Registration and log-in

3 Select your main facility or clinic location from the list versus a specific department (unless specifically directed by your educator). The address will prepopulate after Facility selection.

4 To customize your BD Learning Academy experience, you must answer two questions on Step 4 of Registration.

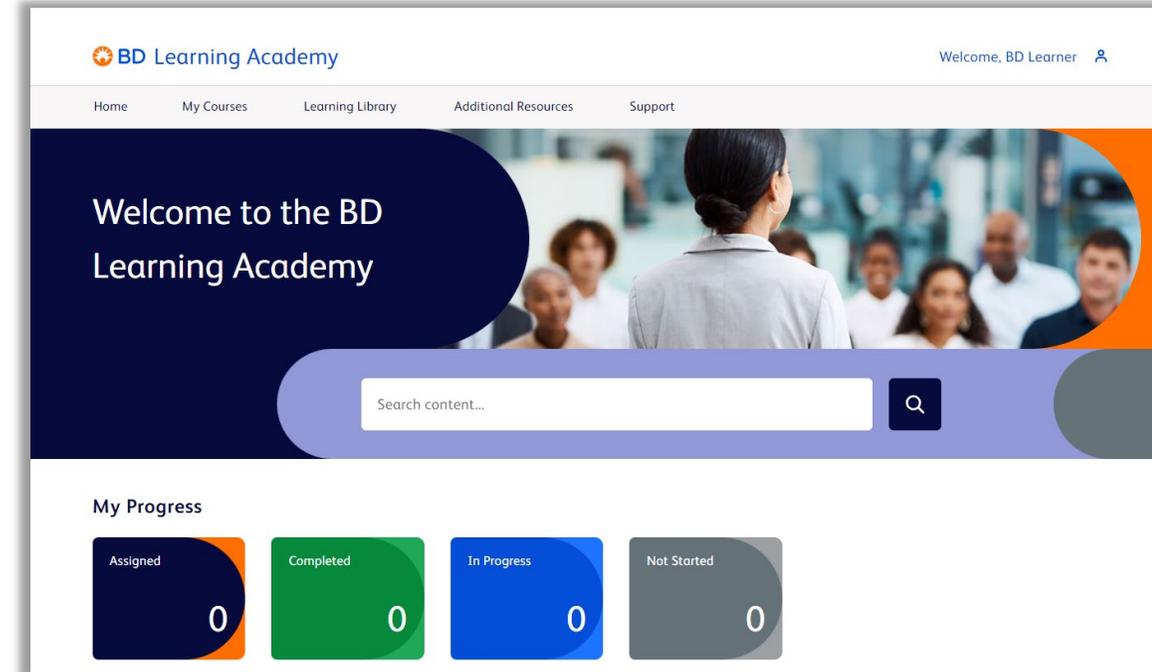
- Will you manage and assign courses for other facility users?
- What learning content are you most interest in reviewing?
- You may enter your license number, if desired

The screenshot shows a web browser window displaying the registration page for BD Learning Academy. The page title is "BD Learning Academy Registration". On the left, a "Registration Steps" sidebar lists five steps: 1. Email Address, 2. Basic Information, 3. Facility Information (highlighted), 4. BD Learning Academy, and 5. Complete Registration. The main content area is titled "Step 3 Facility Information" and includes a note: "All fields marked as * are required. Please select a facility from the list below. If your facility is not found, select 'Other' and enter the details of your facility manually." The form contains several input fields: "FACILITY NAME *" (a dropdown menu), "FACILITY NAME *" (a text input), "FACILITY ADDRESS *" (a text input), "FACILITY CITY *" (a text input), "FACILITY STATE/PROVINCE *" (a text input), "FACILITY ZIP/POSTALCODE *" (a text input), and "FACILITY COUNTRY *" (a dropdown menu). At the bottom of the form are two buttons: "CONTINUE" (a blue button) and "BACK" (a white button with a black border).

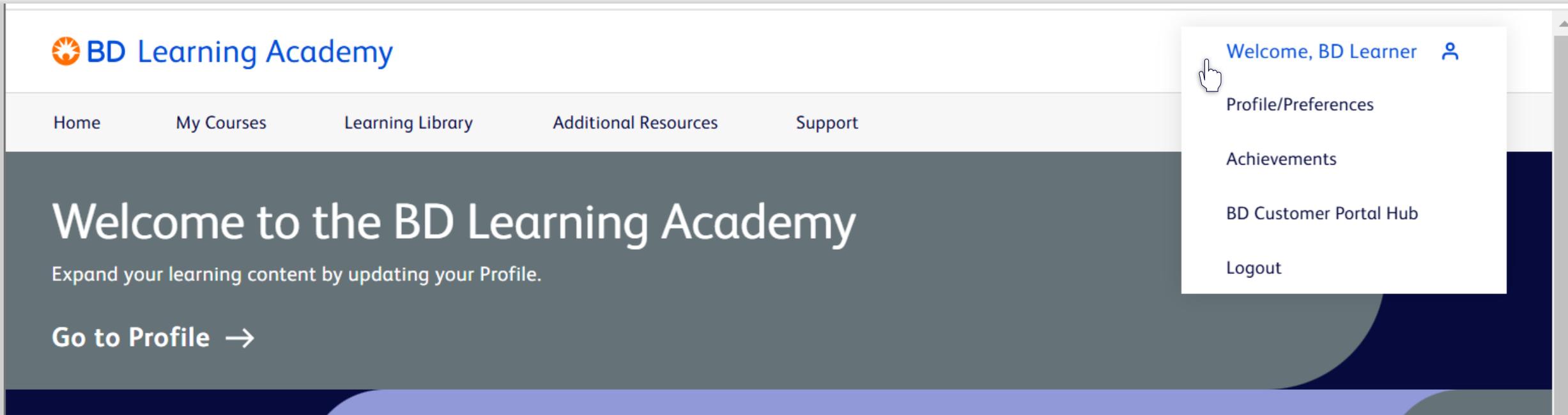
Registration and log-in

5 Complete the registration steps as prompted. If your email address is pre-approved, the system will log you directly in. Otherwise, your account will be reviewed. Look for the approval email from help@cpsupport.com.

6 Next time you log in, return to <https://academy.bd.com/>, and enter your email address and password to login and get started.



Getting Started: Join a Team or Teams



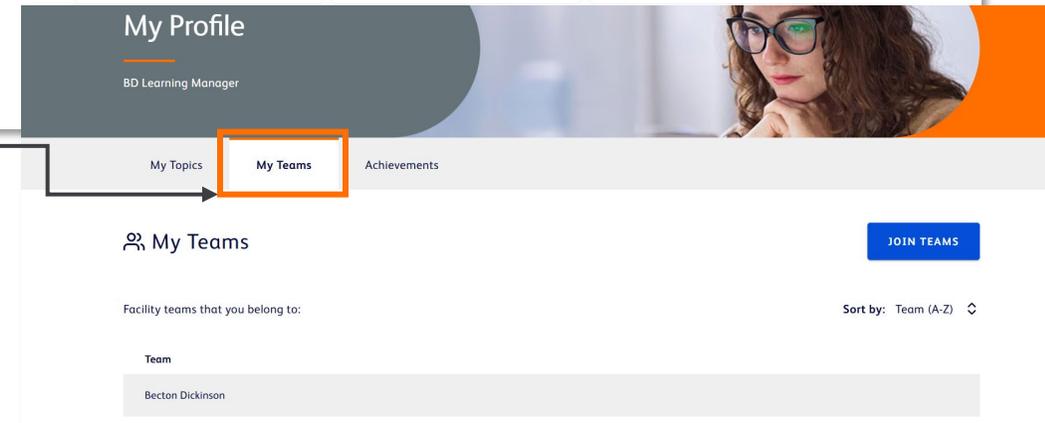
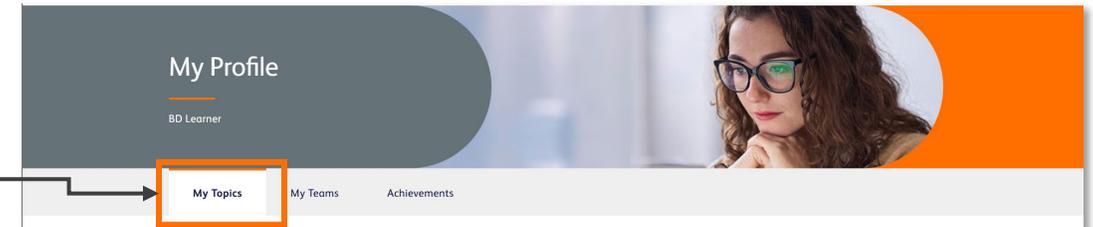
Your Learning Library has been prepopulated with general courses associated with the learning content selected at registration. You can expand this content to include additional courses through the Profile page.

1 Navigate to your [profile/preferences](#) page.

Getting Started: Join a Team or Teams

2 Select appropriate Interest Areas to gain access to courses in the Learning Library under **My Topics** tab.

Navigate to **My Teams** tab and select “Join Teams” to access the appropriate facility teams and cohorts.



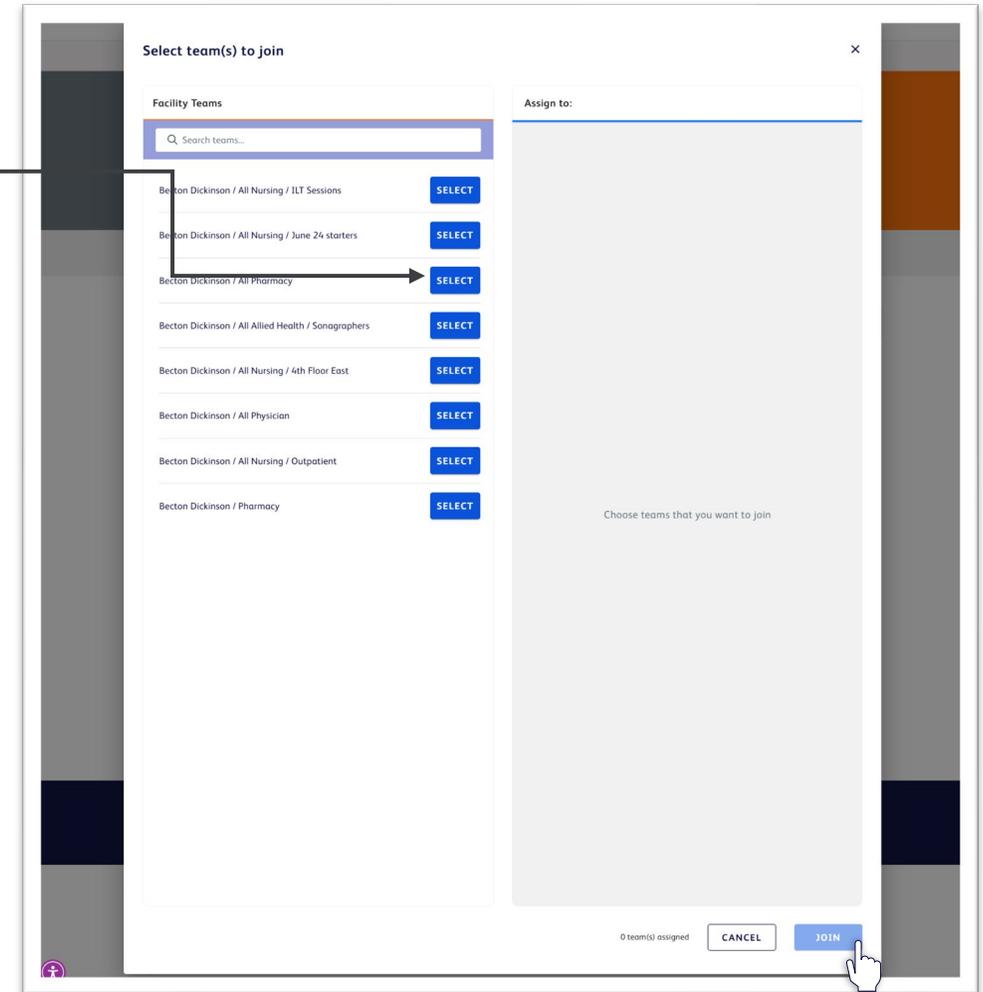
Getting Started: Join a Team or Teams

3

Click Select next to add any Facility Teams or Interest Areas. Content associated with these Teams will load in your Learning Library after updates are saved.

Selected Teams will appear in the column on the right.

Once you've completed all your selections, click Join.



Browse and Search the Learning Library

There are many courses available in the **Learning Library** so there's no need to wait for one to be assigned to you. Click the Learning Library link in the navigation bar.

The screenshot displays the BD Learning Academy interface. At the top left is the logo and name "BD Learning Academy". At the top right, it says "Welcome, BD Learner" with a user profile icon. Below this is a navigation bar with links for "Home", "My Courses", "Learning Library" (highlighted with a mouse cursor), "Additional Resources", and "Support". The main content area features a large banner with the text "Welcome to the BD Learning Academy" and a search bar labeled "Search content..." with a magnifying glass icon. Below the banner is a "My Progress" section with four colored boxes: "Assigned" (dark blue), "Completed" (green), "In Progress" (blue), and "Not Started" (grey). Each box contains the number "0".

Browse and Search the Learning Library

Search for a keyword by typing in the search box.

You can also narrow results by learning type, topics and more by clicking the available filters.

Once you've found your desired course, click Start Learning.

Your course will open in a new tab.

The screenshot displays the BD Learning Academy Learning Library interface. At the top, the browser address bar shows the URL: academy.bd.com/en-us/learning-library?disciplines=IcvJh0r0Lhc1. The page header includes the BD Learning Academy logo, a user greeting "Welcome, BD Learner", and navigation links for Home, My Courses, Learning Library, Additional Resources, and Support. A search bar is present with the placeholder text "Find content...".

The left sidebar contains a "Filters" section with a "Clear" button and a search input. The filters are categorized as follows:

- Disciplines:** All Nursing (172) [checked]
- Interest Areas:** Clinical Admin/Education (30), BD Alaris™ Infusion System-Nursing (15), Specialty Nursing (20). A "Show more options..." link is available.
- Curricula Types:** Course (151), Learning Path (21). A mouse cursor is hovering over the "Learning Path (21)" option.
- Topics:** Alaris Biomedical Tech Resources (1), Alaris Infusion System (20), Alaris System v12 (7). A "Show more options..." link is available.

The main content area shows "Showing 1 to 12 of 172 results" and view options for List View and Grid View. The results are displayed in a grid of six course cards, each featuring an image, a title, a duration, and a "Start learning" button with a right-pointing arrow.

Course Title	Duration
BD Pyxis™ MedBank™ System - Nurse Administrator	1 hours 57 minutes
v12.x BD Alaris Essentials - Intro, PCU, Pump, Syringe and PCA Modules. BD Alari...	1 hours 53 minutes
v9.33 BD Alaris Essentials: Intro, PCU, and Pump Module with Cleaning. BD Alaris...	58 minutes
v12.x BD Alaris™ Essentials - Intro, PCU, and Pump Module. BD Alaris™ System wit...	53 minutes
v9.33 BD Alaris Essentials: Intro, PCU, Pump, and PCA Modules with Cleaning: BD ...	1 hours 16 minutes
BD Pyxis™ MedBank™ MedPass Nurse Clinician	1 hours 5 minutes

View and Take Assigned Courses

From the **Homepage** or **My Courses** tab, click on the Blue **Assigned** button and select **Start Learning** associated with a listed course.

To take a course not assigned to you – visit the **Learning Library** and select **Course Details** and then **Open Course**.

The screenshot shows the BD Learning Academy homepage. At the top, there is a navigation bar with tabs for Home, My Courses, Learning Library, Additional Resources, and Support. A search bar is located below the navigation bar. The main content area features a 'My Progress' section with four progress indicators: Assigned (4), Completed (1), In Progress (1), and Not Started (2). Below this, there is an 'Assigned Training' section with three course cards. The first card is for 'BD Cathena™ Safety IV Catheter' (In Progress), the second is for 'Nurse/Clinician - Pyxis MedStation', and the third is for 'Anesthesia Provider - Pyxis' (Anes Provider).

View your Achievements

From the **Homepage** click on your username, then click **Profile**.

The screenshot shows the BD Learning Academy homepage. At the top, there is a navigation bar with links for Home, My Courses, Team Management, Learning Library, Additional Resources, and Support. A user profile dropdown menu is open, showing options: Profile/Preferences, Achievements (highlighted with a mouse cursor), BD Customer Portal, and Logout. Below the navigation bar, a large blue banner reads "Welcome to the BD Learning Academy" and "As a Learner Manager, you can assign courses and review course results for your organization." A "Manage my Teams" link is also present. A search bar is located below the banner. The "My Progress" section displays four statistics: Assigned (12), Completed (0), In Progress (0), and Not Started (12). Below this, the "Assigned Training" section shows three course cards: "Fundamentals of Vascular Access Device Care and Maintenance" (2 hours), "Fundamentals of ECG Technology for Peripherally Inserted Central Catheter (PICC)..." (2 hours), and "Arctic Sun™ 5000 Training Video with Quiz" (29 minutes).

View your Achievements

On your profile page, click the **Achievements** tab to view all your achievements.

Certificates are available to re-download if you open the course and view the Achievements listed within the course.

